

Colorado Death Certificate Request



Apply in person for same-day services
Walk-in Hours:
Monday-Thursday 7:30 am – 5:00 pm
Friday 7:30 am – 12:00 pm

**Mesa County Public Health
Vital Records**
510 29 ½ Rd, Grand Junction, CO 81504
<https://www.mesacounty.us/public-health>

Phone: 970-248-6900
Online Orders: www.vitalchek.com
Email Orders: vital.records@mesacounty.us
Fax Orders: 970-683-6635

Step 1: APPLICANT INFORMATION

Your Name			
first name	last name		
Your Street Address		City	State
			Zip Code
Daytime Phone Number		E-mail Address (for communication & status updates)	

Relationship to deceased	<input type="checkbox"/> Parent <input type="checkbox"/> Funeral Director	<input type="checkbox"/> Spouse <input type="checkbox"/> Legal Representative	<input type="checkbox"/> Sibling	<input type="checkbox"/> Child <input type="checkbox"/> Other _____
Reason for request	<input type="checkbox"/> Insurance	<input type="checkbox"/> Social Security	<input type="checkbox"/> Property	<input type="checkbox"/> Genealogy <input type="checkbox"/> Other _____

Step 2: DECEASED INFORMATION

Name of deceased	First	Middle	Last
Date of death*	Month	Day	Year
	Date of birth or age at death (optional)		State of birth (optional)
Place of death	City	County	State Colorado ONLY

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).

By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses.	Today's date
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STEP 3: COST

Standard (Entire record)
 Legal (All legal and no medical)
 Verification of Death (Limited legal/no medical)

Certified Copy (first copy) = \$25.00
 ___ Additional Copies = \$20.00 each
 TOTAL AMOUNT DUE \$ _____

Step 4: MAIL OR EMAIL YOUR SIGNED AND COMPLETED FORM - include check, money order, or complete credit card information on other side

Please mail or email your completed form, along with ID and additional documentation (if required).

to: Mesa County Public Health ATTN: Vital Records, 510 29 1/2 Road, Grand Junction, CO 81504 or vital.records@mesacounty.us

Please don't include a pre-paid express mail envelope with your request.

Administrative Use Only

DCN # _____	Payment Type _____	<input type="checkbox"/> Counter	<input type="checkbox"/> Mail	<input type="checkbox"/> Email
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DEATH CERTIFICATES may be issued to:	Document(s) Needed to Prove Relationship:
Current spouse	Must be listed on the death certificate.
Ex-spouse	Must present proof of direct & tangible interest (i.e. Social Security, insurance policy). Document must clearly state/show the ex-spouse's eligibility.
Parent	Must be listed on the death certificate.
Shared parentage	For passport reasons and Social Security reasons only- a shared parent can present the child's birth certificate (showing both parents listed) (in cases for passport, the child must be under age 16).
Stepparent	Certified copy of a marriage/civil union certificate to a parent listed on the death certificate is required.
Siblings/half siblings	Birth or death certificate showing at least one same parent required.
Children	Birth certificate(s) and/or death certificate(s) showing relationship is required.
Step-children	Birth certificate proving relationship required. Birth certificate must show a parent that is listed on the death certificate as the spouse.
Legal representative/ paralegals	Proof of client relationship required as well as proof of the client's relationship to the registrant.
Attorney-in-fact/ Power of attorney	Must present a Durable Power of Attorney that has been signed by the "principal" (person they are representing) and notarized. Durable Power of Attorneys are indefinite unless specified in the document or upon death. We do not accept Medical Power of Attorney. Review the Power of Attorney carefully, since some provide a limited amount of authority to the "attorney-in-fact"/"agent." If Power of Attorney is for anyone other than the registrant, proof of relationship or legal interest between the principal and the registrant is also required.
Opposing counsel	Processed at state office.
Genealogists	Notarized signed release from immediate family member required as well as proof of the family member's relationship. Certificate marked "For Genealogical Use Only".
Other relatives: In-laws/aunts/uncles/ nephews/nieces/cousins/grand parents/great grandparents/ grandchildren/ great grandchildre	For a death certificate 25 years or younger- must present proof of direct & tangible interest (i.e. insurance policy, personal will, etc). Document must clearly state/show the requestor's eligibility. For death certificates over 25 years- must present proof of relationship (a family tree would be acceptable for this case). Death certificate marked "For Genealogical Use Only."
Beneficiaries	Proof of direct & tangible interest required (i.e. letter on insurance company/pension company letterhead that clearly states the applicant is a beneficiary or is eligible to file a claim). Please note, insurance policies must contain the policy number.

PAYMENT INFORMATION (only complete for mail/email orders)	
Select Payment Method: DO NOT SEND CASH	
<input type="checkbox"/> Credit Card Credit Card # _____	Exp Date _____ Security Code _____
<input type="checkbox"/> Personal or Business Check	Cardholder Signature _____
CREDIT AND DEBIT FEES APPLY	